



Open Door Series SSIP Report Writing

November 1, 2021

November 10, 2021

November 16, 2021

Open Door SSIP Report Writing

Section A: Data Analysis

November 1, 2021

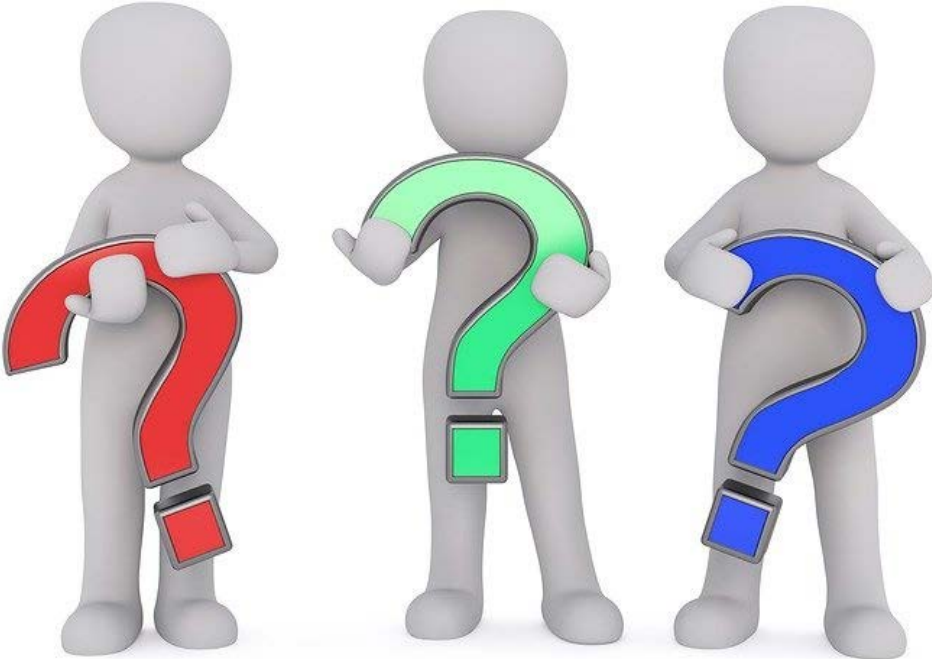
Agenda

- Overview of the Template and Reporting
- Section A
 - National Trends
 - Discussion: Questions & Concerns

SSIP Template and Reporting

- Due February 1, 2022
- Submit through the SPP/APR system
- No attachments
- Section A: Data Analysis
- Section B: Phase III Implementation, Analysis, and Evaluation
- Section C: Stakeholder Engagement

Questions...



SiMR Statement and Changes

- Has your SiMR changed?
- Provide a description of the system analysis activities conducted to support changing the SiMR.
- List the data source(s) used to support the change of the SiMR.
- Provide a description of how the State analyzed data to reach the decision to change the SiMR.
- Describe the role of stakeholders in decision-making.

Use of a subset of the population for the indicator

- Is the State using a subset of the population from the indicator (e.g., a sample, cohort model)? (yes/no)
- Provide a description of the subset of the population from the indicator.

Theory of Action

- Is the State's theory of action new or revised since the previous submission? (yes/no)
- Provide a description of the changes and updates to the theory of action.
 - SiMR change
 - Lack of progress
 - New state initiatives
- Provide a link to the **current** theory of action.

SSIP Modification

- Does the State intend to continue implementing the SSIP without modifications? (yes/**no**)

If **No**:

- Describe any changes to
 - the activities
 - strategies
 - timelines
- Include a rationale or justification for the changes.

SSIP Modification (cont.)

- Does the State intend to continue implementing the SSIP without modifications? (**yes/no**)

If **Yes**:

- Describe how evaluation data support the decision to implement without any modifications to the SSIP.

Progress toward the SiMR

- Baseline year/data
 - Permitted to revise baseline year/data.
 - Required to provide an explanation for the revision.
 - OSEP expects states will revise baseline when:
 - There is a change in methodology or data source for the indicator that impacts comparability of the data.

Progress toward the SiMR cont.

- Targets and approach for measuring progress
 - Select **YES** if you are using two targets for measurement.
 - Option 1 – using one target
 - Option 2 – using two targets

Targets

- States need to provide measurable and rigorous targets (in percentages) for each of the six years FFY2020 through FFY 2025.
- The State's FFY 2025 target must demonstrate improvement over the State's FFY 2013 baseline data.
- Targets may be lower than those established 2016-19.
- A State may set a growth target for the SSIP but must discuss with their OSEP state lead.

FFY 2020 SPP/APR Data

- Description of the numerator
- Description of the denominator
- Statewide assessment from 2019 data is not available
- Provide the FFY 2020 target
- Calculated fields
 - FFY 2020 data
 - Status: met/not me

Slippage

- Provide reasons for slippage, if applicable
- If the SiMR is measured by the statewide assessment there won't be slippage because there are no 2019 data.
 - No data does not equal slippage.

Data Source for FFY 2020 data

- Provide the data source.
- Describe how data are collected and analyzed for the SiMR.

FFY2019 Optional: Additional Data



FFY2019 Data Quality: Concerns

Unrelated to COVID

- Student outcome data
- Data documenting the implementation of improvement activities
- Low response rate
- Data on fidelity of practices to model or EBP
- Data assessing training quality and knowledge/skills gained or changes to practices

Related to COVID

- Data Completeness
- Reliability
- Validity
- Timeliness
- Ability to collect data for the indicator

FFY2019 Data Quality: Actions Taken

Unrelated to COVID

- Facilitated ongoing stakeholder discussions
- Developed fidelity of intervention instruments
- Communicated with Special Education Directors to disseminate surveys to teachers
- Established communication pathways with participants to submit data more timely.
- Aligned with newly awarded SPDG
- Used value-added growth models to assess student growth

Related to COVID

- Shifted PL to virtual courses & book studies
- Developed remote administrative procedures for the universal screening tool
- Measured implementation using an EBP Implementation Fidelity Rubric
- Administered virtual data collection efforts
- Implemented supplemental online reading programs
- Convened staff across departments and divisions to discuss SSIP goals and plan for next steps.

Additional Points to Consider

- Describe any assessment flexibilities that were used under Indicator 3 and, if applicable, Indicator 17, if the State uses the Statewide assessment to measure its State-identified Measurable Result.
- While the template divides the “story” into sections, it is important that the story is coherent.
- If multiple people will be authoring the report, try to meet as a team to go through each section and discuss what will be entered into each section to avoid duplication.

Open Door SSIP Report Writing Cont.

Section B: Phase III Implementation,
Analysis, and Evaluation

November 10, 2021

Agenda cont.

- Welcome and Introductions
- Overview of FFY2020 Template
- Discussion: Questions and Concerns
- Additional Support

Section B Overview

- Evaluation Plan
- Infrastructure Improvement Strategies
- Evidence-Based Practices

Evaluation Plan

- Please provide a link to the State's current evaluation plan.
- Is the State's evaluation plan new or revised since the previous submission? (yes/no)
- If yes,
 - provide a description of the changes and updates to the evaluation plan.
 - describe a rationale or justification for the changes to the SSIP evaluation plan.
 - *Consider: How were stakeholders involved in the changes?*

Infrastructure Improvement Strategies

- Provide a summary of **each** infrastructure improvement strategy implemented in the reporting period.
- Describe the short-term or intermediate outcomes achieved for each infrastructure improvement strategy.
 - Describe measures or rationale used by the State and stakeholders to assess and communicate achievement.
 - Relate short-term outcomes to one or more areas of a systems framework (e.g., governance, data, finance, accountability/monitoring, quality standards, professional development and/or technical assistance).
 - Explain how strategy supports system change and are necessary for: (a) achievement of the SiMR; (b) sustainability of systems improvement efforts; and/or (c) scale-up.

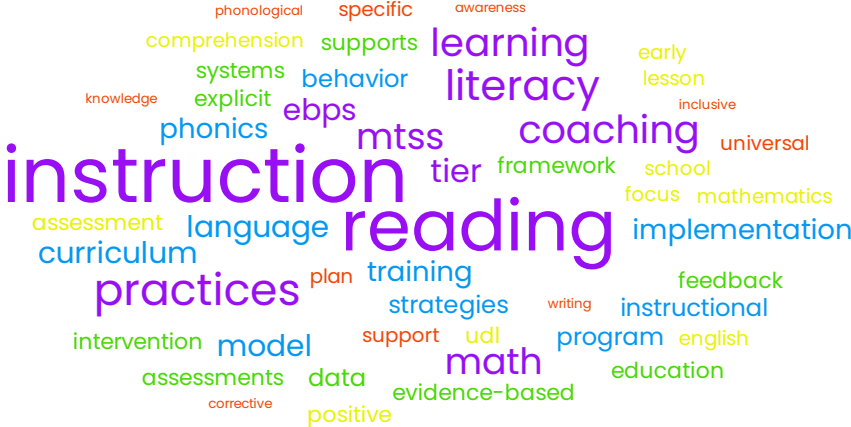
Infrastructure Improvement Strategies: New

- Did the State implement any new (newly identified) infrastructure improvement strategies during the reporting period? (yes/no)
- Describe each new (newly identified) infrastructure improvement strategy and the short-term or intermediate outcomes achieved.
 - *Consider: How were stakeholders involved in selecting and implementing new strategies.*

Infrastructure Improvement Strategies: Next Steps

- Provide a summary of the next steps for each infrastructure improvement strategy and the anticipated outcomes to be attained during the **next** reporting period.
 - *Consider: How have data and stakeholders informed planning next steps?*

FFY2019 Evidence-Based Practices



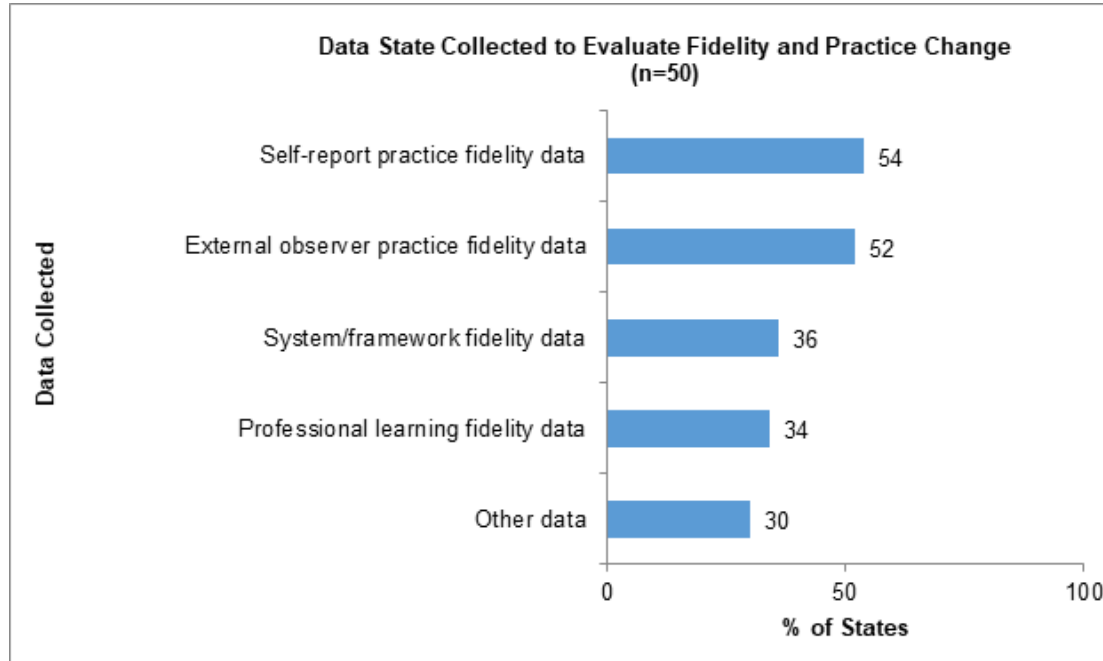
Evidence-Based Practices

- List the selected evidence-based practices implemented in the reporting period.
- Provide a summary of each evidence-based practice.
 - *Consider: If you made changes, how were stakeholders involved?*

Evidence-Based Practices: Impact

- Provide a summary of how each evidence-based practice, and activities or strategies that support its use, are intended to impact the SiMR by changing
 - program/district policies, procedures, or practices
 - teacher/provider practices (e.g., behaviors)
 - parent/caregiver outcomes
 - child outcomes

FFY 2019 Evidence-Based Practices: Data



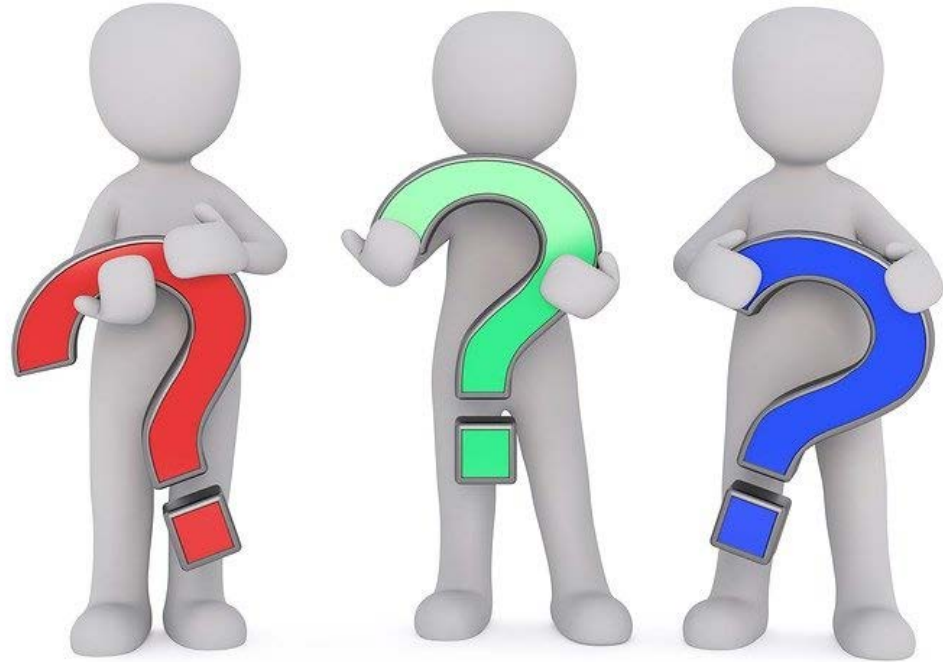
Evidence-Based Practices: Data

- Describe the data collected to monitor fidelity of implementation and to assess practice change.
- Describe any additional data (e.g., progress monitoring) that was collected that supports the decision to continue the ongoing use of each evidence-based practice.

Evidence-Based Practices: Next Steps

- Provide a summary of the next steps for each evidence-based practice and the anticipated outcomes to be attained during the next reporting period.
 - *Consider: How have data and stakeholders informed planning next steps?*

Additional Questions?



Open Door SSIP Report Writing Cont..

Section C: Stakeholder Engagement

November 16, 2021

Agenda Cont..

- Introductions
- National Trends
- Discussion: Questions and Concerns
- Additional Support

Introductions

Who are we?

- NCSI SaFE Leads
 - Amy Peterson, AIR
 - Angela McGuire, WestEd

Who are you?

- Name
- State

Why are you here?

- SSIP writing experience
- Questions

Stakeholder Engagement Items in the SSIP Reporting Template

Section A: Data

- ...role of the stakeholders in the decision to change the SIMR.

Section B: Implementation, Analysis and Evaluation

- ...measures and rationale used by the State and stakeholders to assess and communicate achievement.

Section C: Stakeholder Engagement

- Describe the specific strategies implemented to engage stakeholders in key improvement efforts.
- Were there any concerns expressed by stakeholders during engagement activities?
- (If 'yes') Describe how the State addressed the concerns.

Strategies for Engaging Stakeholders From Past SSI Ps



Disseminating Information

Newsletters

Websites

Presentations/Professional Development

Infographics or data visualization

Public broadcast messages



Gathering Feedback or Two-way Communication

Surveys/Blogs

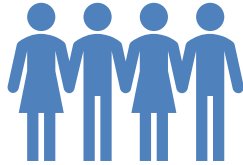
In-person events

Interactive dashboard

Phone conversations

Stakeholders gathering feedback from their networks

Strategies for Engaging Stakeholders From Past SSI Ps cont.



Collaborating on improvement activities

Codeveloped tools and resources

Established Communities of Practice with stakeholders



Observing stakeholder's actions

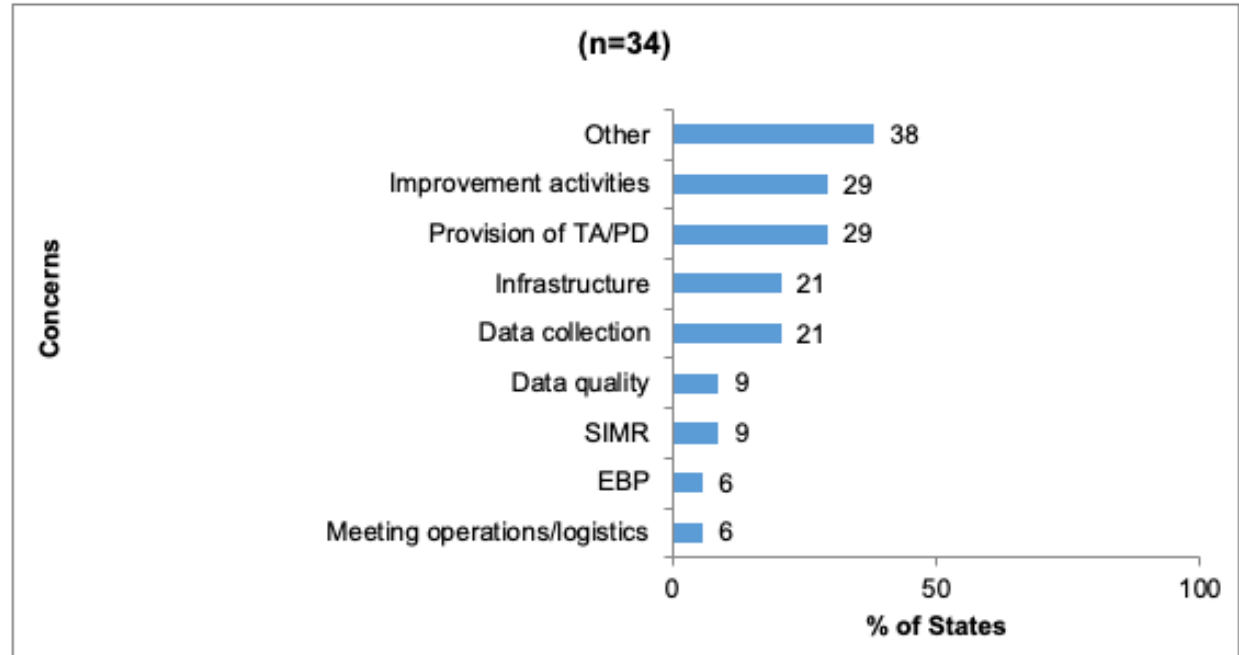
Let's Hear from You!



- What other strategies have you used and which stakeholders were engaged?
- In which specific aspects of SSIP were they engaged?
- What challenges have you had in describing strategies for engaging stakeholders?

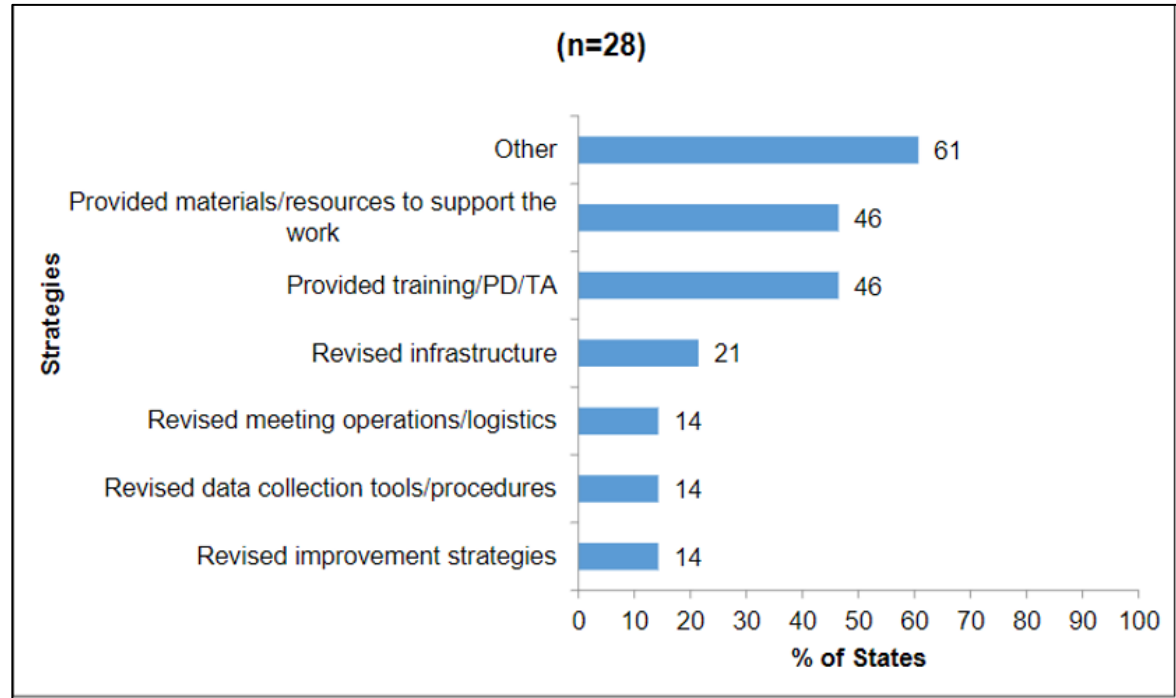
State Trends: Concerns Expressed by Stakeholders

Figure 15. Expressed Stakeholder Concerns



State Trends: How Stakeholders' Concerns Were Addressed

Figure 16. Strategies Implemented to Address Stakeholder Concerns



Does This Match Your Experience?




- Are concerns the same?
- Are solutions working?
- Did the solutions that you employed last year affect your stakeholder engagement this year?

Stakeholder Engagement Brainstorming Table

SSIP Activity	Stakeholders Involved	Engagement Strategy Used	Concerns Expressed (if any)	How you addressed the concerns

SPP/APR FFY 2020-2025 Expanded Stakeholder Engagement



Technical Assistance Resource: Part B SPP/APR FFY 2020–2025 Expanded Stakeholder Engagement

For FFY 2020–2025

The following guidance is offered specifically to assist the State Education Agency (SEA) in completing the development and implementation of Indicator 17—State Systemic Improvement Plan (SSIP) for federal fiscal year (FFY) 2020–2025, beginning with the submission due February 1, 2022 and continuing through February 2027. While the following guidance is specific to the SSIP, the practices and resources are applicable to soliciting broad stakeholder input for setting targets and for any subsequent revisions that the SEA has made to those targets for other indicators in the State Performance Plan/Annual Performance Report (SPP/APR).

Part B SPP/APR Instructions Text	Guiding Questions and Comments	Implementation Ideas	Resources
2.d. Stakeholder Involvement: The mechanisms for soliciting broad stakeholder input on the State’s targets in the SPP/APR and any subsequent revisions that the State has made to those targets, and the development and implementation of Indicator 17, the State’s Systemic Improvement Plan (SSIP). This must include	<ul style="list-style-type: none"> This opening statement has not changed from previous years. However, the Office of Special Education Programs (OSEP) has been more prescriptive than in previous years about expectations for stakeholder involvement, as described in the following items i–iv. 		
i. The number of parent members and a description of how the parent members of the State Advisory Panel, parent center staff, parents from local and Statewide advocacy and advisory committees, and individual parents were engaged in target setting, analyzing data, developing improvement strategies, and evaluating progress	<ul style="list-style-type: none"> The activities in which the State would be engaging parents with the SSIP are <ul style="list-style-type: none"> target setting for the State-identified Measurable Result; analyzing data for identifying target setting, for identifying improvement strategies, or for evaluating progress; developing improvement strategies; evaluating the progress of SSIP 	<ul style="list-style-type: none"> Identify the type(s) of engagement in which parents were involved (e.g., they were informed of how the State proceeded [informing]; they were asked for suggestions [network], which were considered; the parents and the State shared information back and forth and the State used the information to make a final decision [collaboration]; the parents and the State agreed on how to proceed through consensus [transforming]). 	<ul style="list-style-type: none"> Dialogue Guides http://www.ideapartnership.org/using-tools/dialogue-guides.html to raise questions and encourage community discussion Sample Stakeholder Matrix https://wested.amr_box.com/siv/2ymstlgnw7fapv6u2at1j99v9vm2 for documenting parent/stakeholder involvement Parent Centers Serving Families of

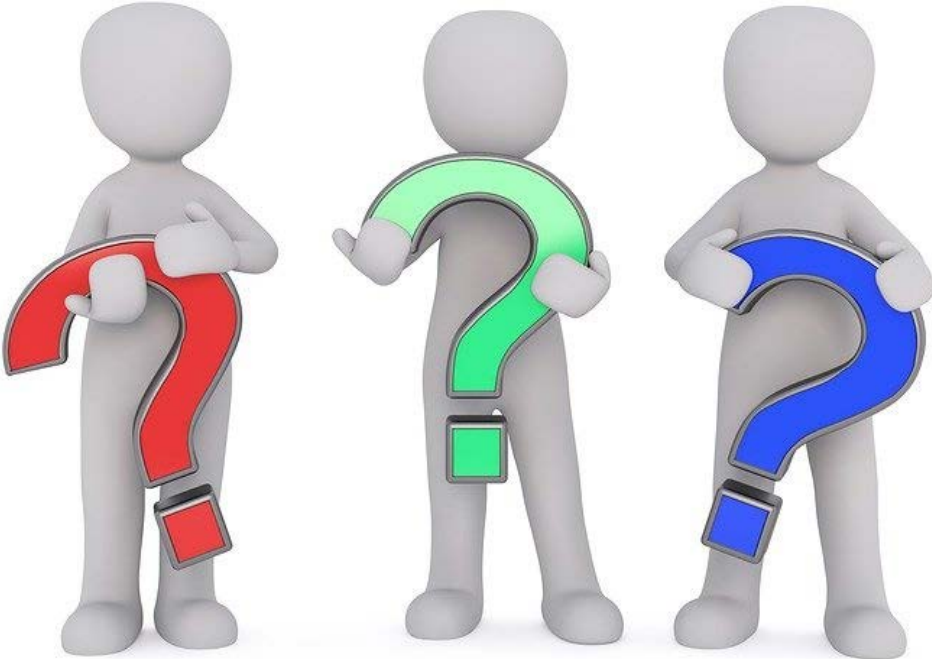
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- Guiding questions
- Implementation ideas
- Resources
- Get it here:
 - <https://ncsi-library.wested.org/resources/736>

Additional Information Section

- List all activities not previously described that you intend to implement
 - Include a timeline of data collection and measures
 - Provide expected outcomes for the activities
- Describe newly identified barriers and planned action steps to address barriers
- *Optional:* Provide any additional information you want to share
 - Include information about state assessment flexibility if relevant

Questions...



Questions (and Answers) from Previous Open Door Sessions

- Do we need to use the template? YES!
- How much space do we have? 8000 characters or about 2 pages using 12 point font

Additional Opportunities for Assistance & Resources

- [SPP/APR Resources](#)
- [Part B Template](#)
- Contact your Technical Assistance facilitators
- Access slides and FAQ from Open Door Sessions (coming soon)

Thank you.

The content of this document was developed under a grant from the US Department of Education, #H326R190001. However, those contents do not necessarily represent the policy of the US Department of Education, and you should not assume endorsement by the Federal Government. Project Officer: Perry Williams (October 2019)

WestEd is the lead organization for NCSI. For more information about the work of WestEd, NCSI, and their partners, please visit www.ncsi.wested.org and www.wested.org.

